

Instructions for completing the request

▶ Ad 1. Column I – Card type determines the scope of card usage:

Usage area Slovenia only	Slovenia and abroad (HR, BiH, SRB, MNE, KS)	Description
A	V	Grey Petrol business payment card issued to a vehicle registration number; intended for fuel purchases and toll payments (heating oil EL excluded).
D	O	Grey Petrol business payment card issued to a vehicle registration number; intended for fuel, tolls, and other vehicle goods (motor oils, antifreeze, etc.)
I	J	Silver Petrol business payment card issued to a user (name and surname); used throughout the authorised points of sale network.
P	R	Silver Petrol business payment card issued to a company or sole trader; can be used as the I (J) type card

▶ Ad 1. Column II – Possible inscription on card:

- Enter the vehicle registration number in the fields for card types A and D (V and O), if the card is for a vehicle. If the card is for mobile machinery or warehouse purposes, enter the identification code. You may enter up to 10 characters, including spaces.
- For card type I (J), enter the name and surname of the person who will use this card (up to 20 characters, including spaces).
- For card type P (R), enter the name of the company or sole trader who will use this card (up to 20 characters, including spaces).

▶ Ad 1. Column III – Vehicle type; enter the vehicle for which you will use the card

Vehicle type	Description
A	Bus or goods vehicle with over 7 tonnes load capacity
B	Goods vehicle with up to 7 tonnes load capacity
C	Small delivery vehicle
D	Passenger car or motorcycle
E	Electric vehicle

▶ Ad 2. – Projected usage amount, serving as the basis for the overall limit in EUR:

Enter your projected two-month usage amount, considering all purchases (fuel, goods, and services) across the network of authorised points of sale.

▶ Send the Agreement for the Use of Petrol Business Payment Cards together with the filled out Request for the Issuance of Petrol Business Payment Cards and other required documentation to the closest Petrol regional unit:

Petrol d.d., Ljubljana OEV East
 Slovenia Turnerjeva ulica 24, 2313 Fram
 tel: +386 1 58 63 535, e-mail:pogodbe.b2b@petrol.si

Petrol d.d., Ljubljana OEV West Slovenia
 Prvomajska ulica 21, 5000 Nova Gorica
 tel: +386 1 58 63 535, e-mail:pogodbe.b2b@petrol.si

▶ Ad 1. Column IV – Mileage entry:

Tick for cards that will allow entry for kilometres at the time of transaction (**applies to GREY CARDS** only).

▶ Ad 1. Column V – VAT:

Tick for cards to be used for purchasing goods eligible for input VAT deduction. Separate invoices will be issued for these cards (to simplify tax reporting)

▶ Ad 1. Column VI – Daily limit:

Enter the desired daily spending limit per card. (Limit in EUR)

▶ Ad 1. Column VII – EV vehicle charging:

Tick only for **grey cards** (A, D, V, O).

Tick the box if you want the card to support electric vehicle charging.

By selecting this option and signing the Request for the Issuance of Petrol Business Payment Cards, the applicant confirms awareness of and agreement with the terms and conditions for the use of the charging infrastructure and services, as published at www.petrol.si.

The ordered cards will be sent to you by registered mail.